**Short Laboratory Report Peer Review**

* Submit short report on Learn by 1:00 pm on due date and bring two, double spaced hard copies to class for peer evaluation.
* After peer evaluation, scan and upload your peer review rubric and feedback to Learn.
* 20 points will be given for your peer review participation and submission of rubric and feedback.

The idea of peer review is to assist your partner to write a more understandable, effective report. In the process, you will probably see where your own report can be improved by seeing what is both effective writing and presentation of ideas, but also what is not working well (yet) in your peer’s work.

It’s important to use language that encourages, rather than discourages, your partner. No one likes to share their writing only to be told it’s lousy. Think in terms of “effectiveness,” or “opportunities for revision or editing.”

The rubric below contains the criteria for proving your evaluation. You can both critique and praise your partner’s efforts by noting what still needs work and what is meeting or exceeding the criteria. Be precise about your concerns: tell the writer exactly what paragraphs or sentences are unclear. Make suggestions for how they can reword sentences for clarity or concision, for example.

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| **Concerns**  *Areas that Need Revision Work: Re-writing* | **Criteria**  *Standards for Assignment Writing* | **Well Done!**  *Evidence of Meeting or Exceeding Standards* |
|  | **Length, format, aesthetics:**  The report should be 3-4 pgs., including figures and tables. Font is 11-12 pt. and legible, margins are no less than .75”. Figures and tables are placed appropriately within the text and margins of the page. |  |
|  | **Genre Conventions (Structure and Organization):**  Ensure your peer’s report conforms to the reader’s expectations for a lab report by including all sections:  Cover Page, Introduction and Objections, Procedures and Analysis, Results and Discussion, Conclusions and Recommendations, and References. |  |
|  | **Coherence:**  When you read each section, you understand it. Sentences are clear and concise, and reasonably follow from one idea to the next. Transitions from one idea to the next are smooth. |  |
|  | **Multimodal Components (Figures and Tables):**  Ensure Figures and Tables are concise and descriptive of what they illustrate. Figures and Tables are placed within or beside the relevant discussion of the point they make. In other words, Figures and Tables relate to the text they are near, are properly formatted, and understandable. |  |
|  | **Credibility**  **(References):**  In-text and bibliographic references are included and formatted consistently. Care has been taken with in-text citations and appropriately crediting other scholars.  **(Miscellaneous):**  Proper use of capitalization and properly formatted equations. Uncertainties reported for all calculated values. |  |

Include additional comments for your partner below:

Finally, underline words, phrases, or sentences that need editing for grammar, spelling, or punctuation. This is the last thing you’ll do during peer review, and the last thing you’ll do when you revise your own report, but you need to thoroughly proofread and edit before you submit your final draft of the lab report for grading.

Before you leave, write a brief reflection below on lessons you’ve learned as a writer from this peer review session.